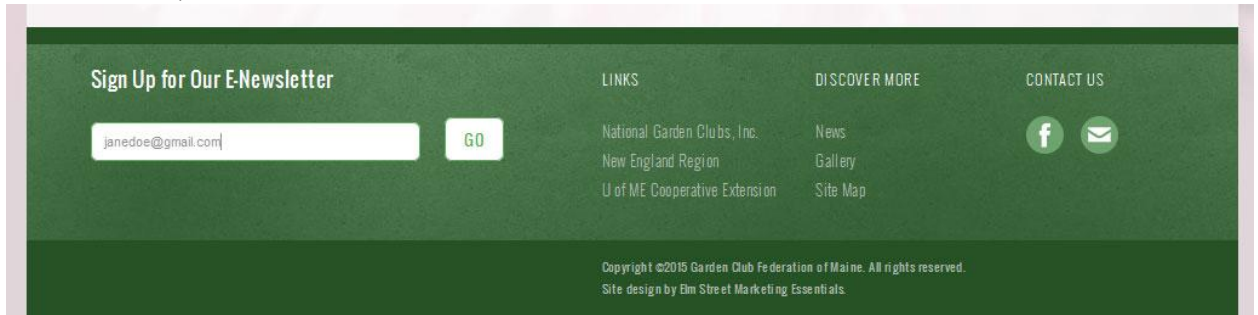


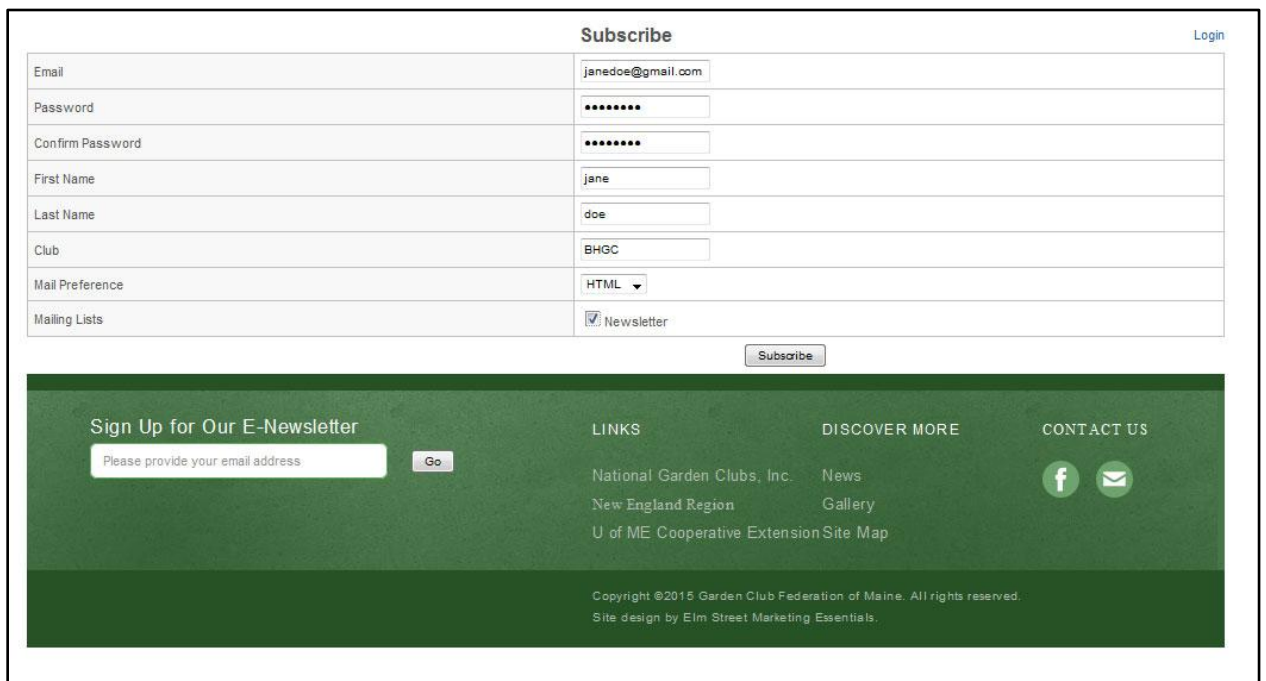
## How to sign up to receive the digital version of the GCFM Newsletter.

- 1) Using a web browser, type in the website address for the 'Garden Club Federation of Maine'. <http://www.mainegardenclubs.org/>
- 2) Then, scroll to the bottom of this page to find:  
**SIGN UP FOR OUR E-NEWSLETTER.**
- 3) Now, enter your Email-Address and click **GO**.



The screenshot shows the bottom of a website with a dark green background. On the left, there is a form titled "Sign Up for Our E-Newsletter" with a text input field containing "janedoe@gmail.com" and a "GO" button. To the right, there are three columns of links: "LINKS" (National Garden Clubs, Inc., New England Region, U of ME Cooperative Extension), "DISCOVER MORE" (News, Gallery, Site Map), and "CONTACT US" (Facebook and Email icons). At the bottom, there is a copyright notice: "Copyright ©2015 Garden Club Federation of Maine. All rights reserved. Site design by Elm Street Marketing Essentials."

- 4) On the next screen, you must enter your **EMAIL-ADDRESS**, **Name**, and a **PASSWORD** of your choosing. You need to remember your password in case you ever need to change your Email-address.
- 5) Identifying what **GARDEN CLUB** you belong to is optional.
- 6) **MAIL PREFERENCE**: You should skip over the box that says **HTML** (which is the default format the newsletter is delivered in).
- 7) Check the box for **NEWSLETTER**, and then click on **SUBSCRIBE**.
- 8) **YOU'RE FINISHED! YOU'LL RECEIVE AN EMAIL WHEN THE NEXT NEWSLETTER IS PUBLISHED.**



The screenshot shows a "Subscribe" form with a white background and a dark green footer. The form fields are: Email (janedoe@gmail.com), Password (masked with dots), Confirm Password (masked with dots), First Name (jane), Last Name (doe), Club (BHGC), Mail Preference (HTML), and Mailing Lists (checked for Newsletter). A "Subscribe" button is at the bottom right. The footer contains the same copyright notice as the previous screenshot.